

Innovative

Management Systems

Acknowledgement of Code of Conduct

By initialing, I have received a copy of the Code of Conduct for Innovative Management Systems (“IMS”) on the following date: _____.

By initialing, I understand and agree to the IMS’ Confidentiality, Privacy and Security expectations, and that confidential information, such as Protected Health information (PHI) needs to be safeguarded according to the Health Insurance Portability and Accountability Act (HIPAA).

By initialing, I understand and agree to uphold IMS’ expectations for Member Care and Fraud, Waste and Abuse.

By initialing, I understand and agree to protect company assets, information, and IMS’ reputation.

By initialing, I understand that any type of harassment is prohibited in the workplace and retaliation against any individuals or employees is to be reported immediately to IMS.

By initialing, I understand and agree to IMS’ expectations to avoid conflict of interest, as stated in the Code of Conduct.

By initialing, I understand and agree on how to handle government inquiries and meeting expectations.

By signing below, I acknowledge and agree to hereby abide by the policies and expectations written in the IMS’ Code of Conduct policy and procedures.

Name _____

Signature _____

Date _____